

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD
ON TUESDAY 15TH JULY 2025 AT MASTLEBRIDGE COMMUNITY HALL AT
7.00PM.**

PRESENT: Cllr R Diggle (Chair)
Cllr B Evans
Cllr J Dyer (after co-option item)
Cllr H Dyer
Cllr E Pugh (present for part of the meeting only)
Cllr M Reynolds
Cllr P Roberts
Cllr G Wilson

APOLOGIES: None.

The Clerk was in attendance (Mrs J Clark-Davies)

106/25 DECLARATIONS OF INTEREST

Cllr H Dyer advised that the candidate for co-option was his wife so he would not take part in the discussion or vote. Cllr B Evans declared that he has connections to the company that inspect the play areas ie PPS Pembrokeshire.

107/25 CO-OPTION OF CANDIDATE

Mrs Jo Dyer had been interviewed prior to the meeting, and it was agreed unanimously that she be co-opted to Council with immediate effect. Mrs Dyer returned to the meeting and following her signing of the Declaration of Acceptance of Office she stayed for the remainder of the meeting and was welcomed by all present.

RESOLVED: **That Mrs Jo Dyer be co-opted to Council with immediate effect.**

***Cllr L Pugh left the meeting after welcoming Mrs Jo Dyer to Council.**

108/25 CHAIRMAN'S ANNOUNCEMENTS

The chair advised that he had attended the Civic Service at Neyland recently. He had also undertaken training entitled 'The Council as an Employer' and the PCC Code of Conduct Refresher training at Haverfordwest. He had also attended a meeting held by the HDUHB on their Clinical Services Plan and the OVW Pembrokeshire Area Committee meeting. He also wished to advise Members that a well-known and respected member of our community, Mrs Loraine Groves had passed away recently whilst on holiday. Deepest condolences were offered to her husband and family.

109/25 MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 10th June 2025 were proposed, seconded, and agreed as a true record.

110/25 MATTERS ARISING

The following matters were raised:

- a) Minute 93/25b) The chair advised that he had written a letter of complaint to Ofgem who advised him that we would need to make a complaint initially to National Grid before they could investigate because there is a national agreement in place. The clerk would provide the Chair with a copy of the invoice and other documents in order for him to make a complaint to National Grid.

111/25UPDATE ON ACCOUNTS TO 30TH JUNE 2025

The following reports were circulated:

- Bank Account Reconciliations Summary showing a balance of £525.75 in the Current Acct, £4,988.57 In the Saver Acct and £25,427.60 in the United Trust Bank acct.
- The Financial Statement – Cashbook showing income of £11,677.28 (gross) and expenditure of £5,316.26 gross).
- The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

RESOLVED: That the information provided above be accepted.

112/25 ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

- | | |
|--|---------|
| a) Mrs J Clark-Davies July salary | £299.60 |
| b) PAYE for July | |
| £74.80 | |
| c) Cleaner's wages for April (4 weeks) at new rate | £341.88 |
| d) Edge IT – renewal of finance software contract | |
| £134.40 | |
| e) Octopus Energy – elec acct for June for toilets | |
| £20.68 | |
| f) PPS Pembs – July inspections of play areas | |
| £105.00 | |
| g) Simon Safety – box of urinal blocks for toilets | |
| £20.62 | |

113/25 REQUEST FROM NEYLAND AFC FOR USE OF LAND AT WATERSTON PLAYPARK

A request had been received from the Mini Section Secretary of Neyland AFC for the use of the football pitch at the top end of Waterston play area. They were looking to increase the number of players to in excess of 140 in

31/25

the junior section in the coming season and would need an additional playing area. Waterston seemed the best option as there were already goal posts in place and there was already a cutting programme in place with PCC.

A request was also made that they be granted access to the field to cut the grass in-between council cuts and that they be given permission to create a temporary/movable storage space for their temporary goals.

After some discussion, the above requests were agreed to in principle, however a site meeting should be arranged soon so that the finer points could be discussed.

RESOLVED: **That the above requests be agreed to in principle and that a site meeting be arranged to discuss the matter in more detail.**

114/25

PLAY AREA INSPECTIONS FOR JULY

The play area inspection reports had been circulated, and two high risk matters were raised:

- a) The swings in Hazelbank had been wound around the top bar.
- b) The bolts on one of the swings at Jordanston need tightening.

Cllr H Dyer offered to sort out the swings at Hazelbeach and Cllr P Roberts would tighten the bolts at Jordanston.

115/25

PLANNING APPLICATIONS

The following planning applications had been received:

- a) 25/0315/PA: Discharge of condition 8 (pre-construction Bat survey of planning permission Ref no: CAS-01859-K1M7Y6 etc – three wind turbines on land south of Dragon LNG Waterston – Members were happy to support this application.
- b) 25/0254/DC: Discharge of Conditions 5,10,13,22,24 and 26 of planning permission Ref NO: DNS-01859-K1M7Y6 three wind turbines on land south of Dragon LNG, Waterston – Members are happy to support this application.
- c) 25/0268/PA: Alterations to fenestration on front of property at 85 Church Road, Llanstadwell – Members are happy to support this application but wished to point out that they were happy with the original application.

116/25

CORRESPONDENCE

The following correspondence had been received:

- a) Email from resident of Jordanston regarding bus service at Jordanston – contact made with PCC Transport Dept who are arranging hail and ride stops for this community.
- b) Cerebral Palsy Cymru – request for donation - £25.00 donation agreed.
- c) OVW Meeting of Pembs Area Committee – RD to attend.
- d) PCC Road Closure on road near Honeyborough – noted.
- e) OVW Training Dates June to Sept 2025 – noted.
- f) OVW E-Bulletin – noted.
- g) OVW Consolidation of Planning Law in Wales - Publication of Draft Planning (Wales) Bill – noted.
- h) OVW Constitution and Governance Framework – noted.
- i) OVW Practice Development Notes – noted.
- j) MHTC Invitation to Mayor's Civic Service 2025 – RD to attend.
- k) PCC Notice of Road Closure at Glenowen Hill – noted.
- l) Public Services Ombudsman Quarterly Newsletter – noted.
- m) PCC Code of Conduct Refresher Online Training – RD to attend.

117/25 MATTERS TO BE RAISED AT 'WORKING TOGETHER' MEETING IN SEPTEMBER

Cllr R Diggle will be attending this meeting in September and requested items that Members would like to be raised. These included:

- a) Slow response times from PCC officers.
- b) Issues with roads, hedges, and planning matters.

Members will pass on any other matters to the Clerk as they arise.

118/25 UPDATE ON BURIAL BOARD MATTERS

Cllr R Diggle gave an update on BB matters which included the following:

- a) Cllr Ashley Phelan from NTC is now chair and Cllr Angela Thomas has replaced Cllr Alison Richards.
- b) A redacted copy of the OVW reports was forwarded to the former clerk to the BB and there was no response until the Mayor of Neyland made comments on it at his Civic Service. A larger and unredacted copy was requested and refused.
- c) The BB is currently financial solvent but will request a proportion of our subsidy next week.
- d) A date in August has been provided for the repairs to the Chapel of Rest roof.
- e) A new ride-on mower will probably be purchased as the decking on the existing one is falling apart.

119/25 ANY OTHER INFORMATION.

The following matters were raised:

- a) MR asked if we were going to trim the tree near the Church.

33/25

- b) A site visit will be arranged to Waterston play park with Gareth Wilcox, Site Manager at Portfield School to discuss inclusive play equipment.
c) A request has been made for a new litter bin on Church Road by the Church.
d) Excavation barriers are still in place at the rear of the toilets. The clerk to contact Charlie Coleman at VPOT.
e) Contact to be made with David Stevenson of Adventure Playground Wales regarding repairs to the zipwire at Jordanston.

120/25

DATE OF NEXT MEETING

The next meeting will be held on Tuesday 9th September 2025 at Newton Hall at 7.00pm.

The meeting closed at 8.55pm

Signed..... Chair.....
Date

Signed..... Clerk